

# **Research in Dance and Physical Education**

## **- Editorial Policy -**

**Article 1 (Objective)** This document lays out the editorial direction and standards of the Research in Dance and Physical Education (RDPE), an English academic journal (hereinafter “Journal”) published by the Global Research Institute for Arts & Culture Education (hereinafter “Institute”).

**Article 2 (Editorial Board)** The editorial board is to be established to guide the Journal’s editorial directions and fulfill its standards.

### **Article 3 (Composition of the Editorial Board)**

1. The editorial board should include no more than 20 editorial board members including the chief editor.
2. The chief editor and editorial board members may serve one three-year term or six years in two consecutive terms.

### **Article 4 (Appointment of Editorial Board Members)**

1. Upon the recommendation of the Institute’s director and the former chief editor, the chief editor is to be appointed by the resolution of the current executive body.
2. Upon recommendation of the chief editor, editorial board members are to be appointed by the resolution of the current executive body.
3. In principle, the selection criteria for editorial board members and examiners are as follows:
  - (1) doctorate holders in dance and physical education-related disciplines;
  - (2) potential candidates who actively participate in the activities of the Journal;
  - (3) potential candidates who enjoy widespread recognition for research in dance and physical education-related disciplines;
  - (4) potential candidates who have expertise in dance and physical education-related disciplines; and
  - (5) potential candidates who win the confidence and trust in academic circles for their active scholarly activities.

**Article 5 (Activities of the Editorial Board)** The responsibilities of the chief editor and editorial board members are as follows (the chief editor may convene the editorial board to perform these responsibilities):

1. screening submitted papers for compliance with the paper submission guideline and proceeding to review only those papers eligible for review;
2. reviewing the adequacy of papers submitted to the Journal;
3. appointing reviewers to review submitted papers;
4. convening the editorial board 1) one week after the paper submission deadline and 2) upon the completion of review; and
5. based on the decisions of the chief editor, re-reviewing papers rated “revise and resubmit for further examination.”.

**Article 6 (Editorial Principles)**

1. The chief editor convenes the editorial board to review papers that have passed through the review process.
2. The board members should examine whether papers comply with the submission guidelines for authors and reviewers, as well as publication and editorial policies.
3. Should authors fail to make corrections and modifications to a paper ready for publication by the deadline, the publication of the paper is postponed until it completes the required corrections and modifications.
4. Any paper that has already been published to other academic journals is not eligible for publication in the Journal.

**Article 7 (Editorial Board Meeting)**

1. The editorial board holds two meetings on a regular basis: 1) one week after paper submission deadline and 2) upon completion of the paper review process.
2. The editorial board’s decision-making is based on quorate and majority vote. The letter of attorney shall be recognized as an attendance at the establishment of the board, but the voting rights shall not be granted.

**Article 8 (Unspecified Matters)** Any matter not specified in the above policy should be referred to the

editorial committee.

### **Supplementary provision**

1. This policy takes effect on February 06, 2017.
2. The first revised policy takes effect on December 21, 2018.
3. The second revised policy takes effect on February 15, 2019.
4. The third revised policy takes effect on July 23, 2020.
5. The fourth revised policy takes effect on September 18, 2020.